



WATERFORD VALLEY
HIGH SCHOOL

School Council Meeting Minutes -

November 14th 2017

Attending

Bridget Ricketts, Ex Officio Secretary
(Principal)
Claudette Brokenshire, Parent Representative
Wanda Pelley, Parent Representative
Clara McCue, Parent Representative
Michelle Hounsell, Teacher Representative
(Vice- Chair)
Cheryl Tucker, Teacher Representative
Janet Rumsey, Community Representative
(Chair)
Marlene van de Wiel, Community
Representative
Rob Butt, Community Representative
Liam Warren, Student Representative
(Secretary)
Alan O'Brien, Student Representative

Regrets

Wendy Read, Parent Representative

1. Called to Order at 510PM by Ms. Bridget Ricketts
2. Welcome by principal and ex officio secretary Ms. Bridget Ricketts to those returning to council and to new members Mr. Alan O'Brien, Mrs. Clara McCue, and Mrs. Katherine Dibbon.
3. Ms. Ricketts then conducted the election for the position of Chair, Vice-Chair, and Secretary.
 - Mrs. Janet Rumsey was nominated by Mrs. Michelle Hounsell for the position of Chair, there was no other nominations therefore Mrs. Rumsey was acclaimed as the Chair of the 2017-18 Waterford Valley High School Council
 - Mrs. Michelle Hounsell was nominated by Mrs. Cheryl Tucker for the position of Vice-Chair, there was no other nominations therefore Mrs. Hounsell was acclaimed as the Vice-Chair of the 2017-18 Waterford Valley High School Council
 - Mr. Liam Warren was nominated by Mrs. Michelle Hounsell for the position of Secretary, there were no other nominations therefore Mr. Warren was acclaimed as the Secretary of the 2017-18 Waterford Valley High School Council.

4. Upon completion of the election Ms. Ricketts handed the meeting over to chair Mrs. Janet Rumsey.
5. Time of Meeting - A discussion occurred regarding the start time of the school council meetings for the 2017-18 Waterford Valley High School Council. There are various factors regarding this that were discussed such as accommodating the schedules of the parents and community members that volunteer their time to the committee along with the impacts a later start time would have on the teacher representatives. It was decided that members would be served their supper at 515pm with a prompt start time of the meeting to be 530pm. Motioned by Ms. Bridget Ricketts, Seconded by Mrs. Wanda Pelley
6. Student Report - The student report was presented by Mr. Alan O'Brien and Mr. Liam Warren. ***The Report is Attached as Appendix I***
7. Student Lunchtime Review Report - Mr. Liam Warren and Mr. Alan O'Brien commenced presenting a report they had conducted. This report was tabled by Ms. Bridget Ricketts for the next school council meeting and was distributed to council members for their revision.
8. Principal Report - Ms. Bridget Ricketts presented the Principals report and reported that Waterford Valley High experienced a high percentage of students graduating last year. ***The Report is Attached as Appendix II***
9. Traffic Issues - Mr. Rob Butt brought forth a concern regarding the back up of traffic in the left hand turning lane on Topsail Road during the morning drop off period. A discussion occurred on why this was backing up there are multiple factors that affect this including the recent move of Bishop Field into the former school for the deaf has seen an increase in commuters in the morning and afternoon. Mr. Rob Butt will approach the city of St. John's regarding this and hopefully a traffic count will occur and the city will make an appropriate plan.
10. Parking - A concern was brought up by the parent representatives regarding the traffic and parking situation at the school. The traffic and parking often is congested in the afternoon when guardians pick up their children from the school. This occurs because students are leaving from their parking lot, students are getting picked up by busses, and guardians are coming and going getting students. A discussion occurred regarding this topic including the above factors and a few solutions were discussed such as an additional entranceway to the student Parking lot, reroute guardians picking up their children traffic to the rear of the school, and reroute the busses to the front of the school. There was no clear consciences on a decision for this matter so it was tabled for the next school council meeting.
11. Fundraisers
 - Fall Fair
The first fundraiser brought forth for approval by the school council was the Fall Fair. Mrs. Michelle Hounsell has been leading this effort and spoke briefly regarding the plan for the event along with the formal proposal for approval by

school council. The Fall Fair fundraiser was approved unanimously.

- Chapters Night

The second fundraiser brought forth for approval by the school council was the Chapters Night. Mrs. Michelle Hounsell has been leading this effort and spoke briefly regarding the plan for the event along with the formal proposal for approval by school council. The Chapters Night fundraiser was approved unanimously.

- Safe Grad & Graduation Activities

The third fundraiser brought forth for approval by the school council was the Chapters Night. Mr. Bob Smith was present at the meeting to discuss this and has been leading this effort and spoke briefly regarding the plan for the event along with the formal proposal for approval by school council. The Safe Grad and Graduation Activities fundraiser was motioned for approval by Mrs. Michelle Hounsell and seconded by Mrs. Marlene van de Wiel.

12. Safe Grad & Graduation Activities - A discussion occurred regarding the safe grad and graduation activities this discussion touched on the need to reduce the budget as well as the fact that the funds remaining after safe grad expenses are paid, that the funds have been used to offset costs to parents for Cap and Gown and that we offer a scholarship from these funds.

13. Graduation Pip Day - A brief discussion occurred regarding the regular Graduation Pip Day and the actions that a school council could take on this event. Due to time restraints this item was tabled for the January school council meeting.

14. Mrs. Janet Rumsey thanked everyone for their attendance and scheduled the next meeting to take place on December 12 2017 at 530PM in the Waterford Valley High Learning Commons.

Mrs. Michelle Hounsell motioned to adjourn the meeting, this was seconded by Mr. Alan O'Brien.

Meeting Adjourned at 7:03PM

Appendix I

Student Report - November 14th 2017

Submitted by Liam Warren & Alan O'Brien

Haunted House completed successfully

Halloween festivities

Fall league Rugby completed for the year

Girls team placed second in provincials

New club: Dance Team

Remembrance day assembly + ceremonies were a success

November initiative started

Appendix II

Principal Report - November 14th 2017

Submitted by Ms. Bridget Ricketts

1. School Development – meeting tomorrow. Have a plan to move forward this year.
2. ASDR – Completed and submitted.
 - a. Over 50 Highlights were outlined
 - b. Links provided to social media

Provincial Assessment Data

Public Exam data (2-year data available (average final mark))

Course	2015/16			2016/17		
	School	Region	Province	School	Region	Province
Français 3202	77.7	75.1	75.4	74.02		74.62
Mathematics 3205/3200	76.4	76.1	77.3	75.14		78.49
Mathematics 3204/3201	66.7	65.9	66.4	64.6		67.08
World Geography 3202	66.5	69.5	70.4	68.07		70.46
World History 3201	68.3	69.3	69.5	70.54		70.4
Histoire Mondiale 3231	75.1	71.3	71.5	75.55		73.41
Biology 3201	58.6	67.6	68.0	60.25		68.23
Chemistry 3202	74.1	72.5	73.7	69.82		73.7
Physics 3204	75.9	75.4	75.9	68.93		74.98
Earth Systems 3209	64.4	62.8	62.2	64.85		62.30
English 3201	70.5	71.3	70.9	69.05		70.92

Included analysis and action planning from each department.

Percentage of Students enrolled in Academic/Advanced/General Level III courses

High School Enrolment = 720

	2015/16			2016/17
	School	Region	Province	School
Advanced Mathematics (Math 3200)	12.9	27.3	24.1	34.6
Academic Mathematics (Math 3201)	61.3	54.7	53.7	52.8
Applied Mathematics (Math 3202)	25.8	18.0	22.2	12.5
Academic English (English 3201)	80.5	81.3	78.2	86.6
General English (English 3202)	19.5	18.7	21.8	13.4

What do these results tell us?

Results showed a significant difference between the enrolment rates at WVH in both Math and English. For example 34.6% of our students in Grade 12 were enrolled in Advanced Math 3200 which is almost 10% higher than the rest of the province and 8% higher than the district. It should be noted that results from 2-15/16 were misleading as many students completed Math 3200 in Grade 11 and were not represented in the data provided. As well in English more students at Waterford Valley are staying in and completing the Academic program in both the district and the province.

Percentage of Eligible Graduates that Graduate and Percentage of Graduates with Honours, Academic, or General

High School Enrolment = 720

	2015/16			2016/17		
	School	Region	Province	School	Region	Province
Graduation Rate	90.5	95.4	95.6	96.0	92	93
Honours	31.6	33.7	31.5	29.9	37.5	35
Academic	36.8	39.9	38.8	46.4	40.5	38.9
General	31.6	26.4	29.7	23.7	22.2	26.2

What do these results tell us?

Initial results in August showed WVH Graduation Rate at 90.4% which is actually the highest ever recorded for a West End School in St. John’s. Early access to transcripts in late July enabled administrators and PASS to identify several errors and thus there 10 more graduates within 24 hours. By September results showed that WVH had a graduation rate of 96% which is a full 4% higher than the region and 3% higher than the province. November results show the graduation rate to now be at 98%.

This is extremely significant for a high school in the West End of St. John’s as it is the highest ever recorded. A detailed analysis was completed as to the factors attributing to this which included:

- **Support from District SEO and Program Specialists**
- **Main topic on Agenda of all meetings**
- **Increased Collaboration between all stakeholders**
- **Use of Technology**
- **Google Docs to avoid missed work**
- **Increase in-class assignments**
- **General Courses use of ‘chunking’ and smaller assignments**
- **Increased frequency of quizzes**

- **John Hattie’s Research 195 Influences And Effect Sizes Related To Student Achievement presentation to Staff**
- **Raising Expectations - “We Expect Success”**
- **Focus on the “Art of Teaching” - teachers are the #1 factor in determining Student Success**
- **Setting a Culture of Excellence**
- **School Development Process**
- **Academic Interventions - Individualized**
- **Evaluation schemes streamlined**
- **Increase in parent communication**
- **Gradebook advantages**
- **Item Analysis**
- **“Eligible for Prom” – Admin**
- **PASS Program**
- **Access to Transcripts in July**
- **Transcript Summary for all Grade 12’s**